

**DEADLINE: Must return hard copy to Graduate Program Advisor, when Graduate Committee is available. In other words, during the regular academic year, travel for Summer MUST be requested during Spring quarter, with enough time for the Committee to complete its review before travel begins.**

History of Art & Architecture  
Academic Year 2024-2025

Student NAME \_\_\_\_\_  
Minor Exams Completed (Qtr): \_\_\_\_\_

**PRE-ABD GRADUATE STUDENT TRAVEL SUPPORT APPLICATION**

**NOTE:** Awards made for research travel are contingent on the completion and submission of this application. The applicant **MUST COMPLETE** the **MINOR EXAMS** to be eligible for disbursement of funds. Conditions of disbursement are listed below; please review them carefully.

1) FACULTY RESEARCH ADVISOR: \_\_\_\_\_

2) NAME OF PROJECT: \_\_\_\_\_

3) DATES OF TRAVEL: \_\_\_\_\_

**THE FOLLOWING INFORMATION IS REQUIRED IN SUPPORT OF THIS APPLICATION:**

- Attach a separate page describing the project (limit 250 words)
- Explain any special circumstances affecting your proposed research or budget
- Attach a complete travel itinerary
- Attach a travel BUDGET: Including estimates for travel, lodging, meals and other anticipated expenses
- Complete and submit this form with the appropriate signatories

\_\_\_\_\_ Date \_\_\_\_\_  
SIGNATURE, APPLICANT

\_\_\_\_\_ Date \_\_\_\_\_  
SIGNATURE, PHD COMMITTEE CHAIR or FACULTY ADVISOR

Signature indicates faculty approval of travel & research plan

**APPLICATIONS MUST BE SUBMITTED TO THE GRADUATE COMMITTEE via the Graduate Assistant**  
Funding Policies for Continuing Graduate Student Awards

- All departmental funding is based on merit and is dependent on the availability of funds.
- Pre-ABD funding is intended to confirm the viability of the dissertation topic and can be used no later than the summer following the successful completion of doctoral exams.
- For ABD research funds: The applicant **MUST** have successfully reached ABD status to be eligible for disbursement of funds
- Pre-ABD and post-ABD awards are each offered *only once* in a student's career.
- Other sources of pre-ABD support supersede departmental aid.
- Research funding levels are caps based on geographic location.
- We do not rescind awards to students who win extramural fellowships but set a threshold, above which departmental awards only cover up to 50% of university fees and insurance; Graduate Division usually covers the remainder. Threshold level: \$20,000.
- Students beyond time to degree and normative time (4 years to MA and ABD; 7 years to PhD) *are not eligible for departmental cash awards*; they are eligible for TA positions providing teaching positions are available.

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**\*\* Support is awarded as fellowship funds. Disbursement is restricted to academic quarters during which student is registered with fees paid (or disbursement during the summer, if student was registered for the previous Spring quarter.)**